



The Thurman Station Farmers' Market will provide an affordable venue for people in Thurman and the surrounding area to sell products grown or created in this area and also to draw visitors to the other events and attractions that exist in our town.

MARKET RULES

It is the purpose of these market rules to ensure that all sellers and shoppers have a pleasant, safe experience, and that the facilities used are properly maintained during market hours. These rules will be reviewed annually. Those who wish to offer suggestions for changes in procedures or rules should submit ideas in writing, preferably signed, to the Market Manager.

1. Sellers in the Thurman Station Farmers' Market are to park only in vendor parking areas, not in the vending area or in shopper parking area. The traffic lane that runs from one end of the market to the other must be left open at all times to allow the passage of cars and emergency vehicles.
2. Sellers may sell only during the announced days and times of the market, Wednesdays during announced market hours (with extended hours on certain special event days as decided by the committee and approved by the county) during July, August, September. They may set up during the one hour preceding the market and will not be prohibited from selling before the market opens should a customer request an item. They should cease selling at the conclusion of the market.
3. Fees for spaces, ten feet by six feet Eight spaces uncover available on a first come first serve basis. After pavilion is full, vendors must bring their own tent to fit in a 10 x 10 space.(multiple spaces may be sold if space permits). Spaces may be purchased and shared by more than one vendor. Each vendor must complete an application and have all necessary paperwork required on file before they are permitted to sell. Vendors unable to attend the market on a given week are asked to notify the Market Manager at least four hours before the market begins.
 - **2011 season (July thru September) - \$70**
 - **Seasonal Shared space (July thru September) - \$90**
 - **2011 – One week - \$10** - Must pay one week in advance
 - **Thurman not-for-profit groups:** 1 free space under the pavilion is offered at no charge on a week by week basis, space permitting. Organizer should apply in advance, the earlier the better. All not-for-profit groups must complete an application and have all necessary paperwork required on file before they are permitted to sell. There is only ONE free not-for-profit space, this space is not guaranteed each week for the one group, please check in advance to see if the free space is available. If the not-for-profit group space is occupied for that week, the group may still set up if they pay the weekly fee and have their own tent. (Space permitting). Not-for-profit groups selling refreshments or baked goods must display appropriate Department of Health certificates and supply the manager with two copies one week before setting up for the first time.
4. Seasonal vendors should pay in full before the market season begins. The Market Manager may shut down a vendor who has not paid his/her booth fee or does not have appropriate paperwork on file with the market secretary.
5. Sellers' booths shall be sturdy and secure, neat and organized, with no stakes driven into pavement. Any power cords must be secured by tape. At end of market, sellers must remove from market premises all refuse, boxes and garbage, completely cleaning their vending spaces. Seller should clearly display:
 - Prices displayed of all items. (price tags, pricing sign)

- A Certificate of Authority to Collect Sales Tax and all other licenses, permits and certificates that are legally required by N.Y. State and Ag & Markets, as well as proof of any vendor's insurance if you have it.
6. No seller will be permitted to set up unless he/she has previously filed with the manager a signed application and two copies of all legally required paperwork as described in #5.
 7. Only the applicant vendor or his representative (selling the applicant vendor's products) may set up in an assigned space, unless the space was purchased as a shared space, in which case the sharing vendors may set up together or on some prearranged schedule of vending. It is important to let the market manager know if none of the sharing vendors plans to attend.
 8. All vendors must keep the market manager informed of any additions to their merchandise list or any special equipment, as the manager is required to notify Parks and Rec about new items PRIOR to the market. Parks and Rec retains the right to deny permission for any items it deems dangerous or requiring special permits or safety measures.
 9. No live animals are permitted at the market except by prearrangement with the market manager and the Department of Parks, Recreation and Railroad. Those in violation will be shut down. Vendors with children at the market must diligently monitor their behavior and guard their safety, due to shopper traffic and the presence of the railroad tracks.
 10. All sellers are expected to observe rules of common courtesy toward fellow vendors and shoppers, and to behave in a manner that is not disruptive.
 11. The market manager is empowered to settle disputes between vendors or between vendors and shoppers and enforce the rules. Serious or repeated action may result in a seller's name being presented to the Thurman Station Market committee. The committee will evaluate the situation, and may terminate the seller's contract, refunding a prorated portion of his/her fee. Reinstatement will be at the discretion of the committee upon recommendations by the market manager.

Please make sure you read and understand these rules before signing acceptance of them on your vendor application form. Questions may be addressed to: Sally Feihel, 108 Bear Pond Road, Athol, NY 12810; 518-623-4889, TSFM@verizon.net.

RETAIN THESE RULES



July 6th thru September 28th (12 weeks)

Please read the attached market rules before completing this form to become a vendor at Thurman Station Farmers' Market (TSFM). TSFM's contract with Warren County requires that all vendors comply with the rules of the United States Department of Agriculture and the state of New York. TSFM has added a few rules to make the market run smoothly and safely for the benefit of all. For more information please contact market manager, Cheryl Kenyon at 623-9718.

Business, Organization or Name: _____

Address: _____

E-mail address: _____ Tax ID# _____

Phone: _____ Cell phone: _____

Check all categories of goods to be displayed or sold during the season . Also list any special equipment you plan to use. Notify the manager of any changes during the season before bringing new items not yet approved.

vegetables fruit eggs maple products baked goods, jams, jellies meats
 refreshments to include: _____ art or craft items, to include:

Other: _____

Will you be using any tools or electrical equipment? If so, please list: _____

For profit: _____ Non-Profit: _____

Fees: Seasonal \$70.00 Seasonal Shared \$90.00 Weekly \$10.00
Seasonal vendors will have the same assigned space each week.
Weekly vendors must prepay a week in advance for the market.
All fees are non-refundable

Please make checks payable to: **THURMAN STATION FARMERS' MARKET**

Mail this form with your check and a SASE to market secretary: **Sally Feihel**
108 Bear Pond Road
Athol, NY 12810

The Thurman Station Farmers Market will not be responsible for lost, stolen or broken items due to weather, fire or any other uncontrollable circumstances. The Thurman Farmers Market Management and or committee reserve the right to refuse the display of any item that may be offensive or which does not meet market standards.

Contact person in the event of an on site emergency: _____

Phone #: _____

I have read the attached market rules and agree to abide by them. I understand that noncompliance may result in my being expelled from the market.

 (Signature of applicant)

 (Date)